Michigan Gutters, Inc





In The Gutter

August 3rd, 2023



Red season is in full swing here. A few reminders while we are in the thick of it. You MUST have PTO available to request time off. If you don't know how to bank your overtime using the time off request to help build up your PTO - ask Joe and he will guide you. Installers - Have questions on "how" to install something or if it can be done: IEXT JAY, he is head of operations and makes those final calls and is best suited for problem solving. Text is also better with pictures for him! No job should be deemed that it can't be done without his approval. Have a question on the estimate itself: Text the estimator.

Make sure you are logged into the MGI email when trying to access drive files - we cannot and will not share them to your personal email.

You do NOT need to text or call Tiffany if you are unable to make it into work. You MUST call the office line (231-933-1244 ext 710) and leave a voicemail. These get emailed to Tiffany and she checks them every morning.

Atta Boys from July

Congratulations to our June winner - Blake!

Chad - Roeder Estimate Kris & Nathan - Roeder Job Nick & Steven - Clous Job Kris & Nathaniel - Dalley Job

Reminders

Rainchain basin should have holes drilled in the bottom so there is a place for the water to go.

PLEASE clock out when you leave the shop in the morning. Clock back in and add notes. You should always have a job name and if it was completed or not.

You must signed up for the Ramsey program prior to any pay advances you request - see last page for details.

Birthdays and Anniversaries!

8/3 - Thank you for 3 years of service Joe!

8/25 - Happy Birthday Kyle!

8/26 - Happy Birthday Michael!



Safety Meeting Recap



Working in Outdoor Environments

Ways to protect yourself from heat:

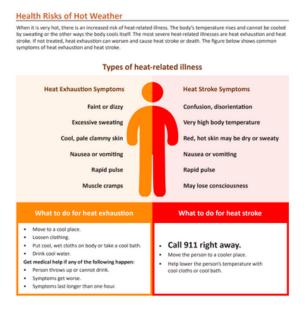
- Drink cool water.
- Take rest breaks in a shaded cool area.
- Dress for the heat in light-colored, loose-fitting, and breathable clothing.
- Monitor yourself and others for signs of heat illness.

Heat illness warning signs:

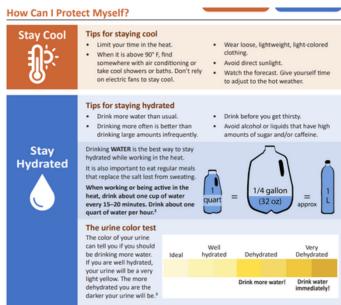
Headache or nausea, weakness or dizziness, heavy sweating or hot dry skin, thirst, and decreased urine output

The following are signs of a medical emergency - call 911, cool the worker and stay with them if you notice any of these:

- abnormal thinking or behavior
- slurred speech
- seizures
- loss of consciousness







Safety Meeting on Electrical Hazards & Ladders held on 8/15. No breakfast - we will grill in the afternoon!



Do's and Don'ts



Billable service call DO: fill out the service sheet <u>and</u> WIB. Any material used needs to be marked in the WIB so its clear what exactly needs to be billed for. If only a service form is open - open up a normal WIB as well or call the office to have them un-hide it.





Do NOT leave gutter in miters like this. This will hold water and cause issues. Gutters should be trimmed so water can flow easily.





Get To Know The Crew!

This months spotlight is on Wesley!







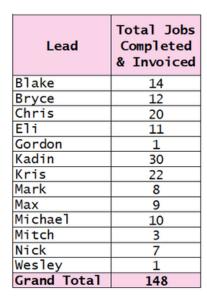


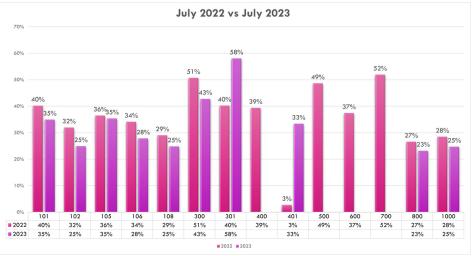
Wesley was born and raised in the Traverse City area and is 26 years old. He grew up with four younger brothers. He enjoys staying active and played soccer, football, BMX, trigger boxing, and MMA while growing up. He is now a father of 2 adorable little girls. When he is not slagging gutter or working at his business - he is usually out at the parks playing, at the drag races in Kaleva, or out fishing and enjoy nature with his girls!



Let's Talk Numbers!



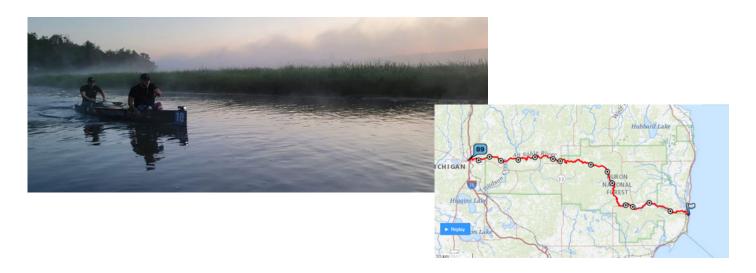




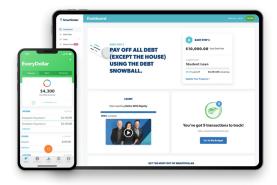
- 101 Standard Gutter System 102 Cleaning
- 103 Repairs
- 105 Standard Gutter w/Protection 106 Gutter Protection
- 107 Ice Steaming 108 Service Call
- 110 Standard Gutter w/Heat 200 8" Gutter

- 200 8" Gutter
 300 Specialty Gutter AL
 301 Specialty Gutter AL with protection
 302 Specialty Gutter AL with Heat
 400 Specialty Gutter Copper
 401 Specialty Gutter Copper with protection
 402 Specialty Gutter Copper with heat
 500 Heat Systems
 600 Spow Perention System
- 600 Snow Retention System
- 700 Underdeck 800 Drain Tile

Congratulations to Joe on completing the AuSable Canoe Marathon on 7/28-7/29! He completed the 120-mile non-stop race in 16 hours 14 minutes!



Ramsey SmartDollar Program



Learn how to be PROACTIVE about your budget instead of REACTIVE about your expenses.

Most of us know what we should be doing with our paychecks, but few of us take control, lay out a plan, and follow it. That's why we're now offering SmartDollar, a program that is completely free for you and has helped millions of people (just like us) get on a plan and take control of their money. All of your data will remain completely confidential and secure.

With SmartDollar, you'll get:

- · A Proven, Step-by-Step Plan: Learn about the 7 Baby Steps that have helped millions of people get out of debt, invest, build wealth, and give generously.
 - Video Lessons and Expert Advice: Learn from the experts!
 Through video lessons and real-world content applications, our team of experts, including Dave Ramsey, will inspire you to take action and reach your dreams.
 - Online Tools Accessible 24/7 on Any Device: Jump-start your finances as quickly as possible with our budgeting tool, savings tracker, debt snowball tool and more!

If you have not set this up yet - go to https://www.ramseysolutions.com/corporate-wellness/smartdollar/sign-up and use the code **mgitcfd0337** to start your account today.