

Michigan
Gutters Inc

Happy
New Year



In The Gutter



January 6th, 2025



Atta Boys from December

Congrats to our November winner -
Michael!

Blake & Tim - Hinch Job
Stanley & Jason J - Green Job
Mark & Steven Fitzek -
Hammerstein Job



Reminder

For service calls - please note your start and end time in the notes to ensure accurate billing! Along with steaming and shoveling!

Time off request must be submitted by noon the work day before. This means Friday by noon if you would like a Monday off.

Birthdays and Anniversaries

- 1/3 - Happy Birthday Nick!
- 1/4 - Thank you for 4 years of service Gordon!
- 1/31 - Happy Birthday Mark!



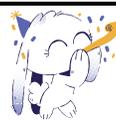
Happy New Years! We hope everyone had a great holiday season! Thank you for everyone that was able to join us for the Christmas get together!

We wish you all a happy and successful 2025 and we can't see what is next for us in the gutter world! We appreciate all the hard work you put in last year!

There is a new form on the MGI website that will need to be completed when something on a jobsite (that does not belong to us) is damaged.

<https://forms.gle/XKpjGeSP7W6teCFx5>

Be sure to read over the last page with details on how to punch in & out of Jobber!





Safety Meeting Recap



End Seals and Splicing Self-Regulating Heat Trace

[Watch the Splice & Kit video here](#)

[Watch the End Seal video here](#)

[Heat Trace Megger Testing Procedure Video](#)

[IceArmour installation procedure here](#)

All Weather Armour self-regulating roof and gutter de-icing cables are designed for commercial and residential (hazardous and non-hazardous) applications to create drain paths needed to prevent ice dams and ice build-up that can cause extensive damage to roof and gutter systems, without consuming excess energy. The power output will increase as ambient temperature decreases in the presence of ice or snow-fall.

Features

- Regulates power output in response to changes in the ambient conditions
- Cable can overlap across itself without risk of overheating and/or burnout for easy installation around roof, gutters, and downspouts
- Cable can be cut or extended to required length on jobsite for ultimate versatility
- Cable can also be used for pipe freeze protection applications

SELF-REGULATING HEATING CABLE

Model Numbers
AWA13FP10W1 - 10W 120 Volt
AWA13FP10W2 - 10W 240 Volt

Output per/foot @ 32°F
15 watts - AWA13FP10W1&2

Output per/foot @ 0°F
30 watts - AWA13FP10W1&2

Voltage
120V (100V -130V)
240V (208V -277V)

Cable Dimensions
0.51 inches x 0.22 inches
(13.1mm x 5.6mm)

Minimum Bend Radius
1.18 inches (30mm)

Maximum Exposure Temp.
150°F (66°C)

Warranty
10 Years - If recorded within 30 days

START UP TEMPERATURES	120 VOLT CIRCUIT SIZE				240 VOLT CIRCUIT SIZE			
	15 AMP	20 AMP	30 AMP	40 AMP	15 AMP	20 AMP	30 AMP	40 AMP
-4 F								
-20 C	85'	110'	150'	150'	145'	195'	295'	310'
GAUGE WIRE FROM PANEL								
	14 GA	12 GA	10 GA	10 GA	14 GA	12 GA	10 GA	10 GA

CAUTION: MUST STAY WITHIN THE MAXIMUM FOOTAGE ALLOWED FOR CIRCUIT SIZE TO PREVENT LOAD TRIPS

Ground-fault Protection
All Weather Armour and National Electrical Codes require 30-mA equipment ground-fault protection on each heating cable branch circuit to reduce the danger of fire caused by continuous electrical arcing resulting from improper installation or damage to the heating cable. Conventional circuit protection may not be suitable for preventing electrical arcing.

Controls
The self-regulating cable can operate safely without the use of thermostats or controls but use of thermostats or controls is recommended to improve energy efficiency. Please contact your All Weather Armour Representative for more information on our sensors and controls.

Foreman Meeting to be held on 1/14

Safety Meeting will be held 1/21



Do's and Don'ts



DO make sure to bring layers and extra dry clothes!

DO be sure to upload pictures in EVERY job! Weird situations? Picture and note it. Normal install? Great - take pictures!

DON'T FORGET TO CLEAN UP AFTER YOURSELF! We have, again, been getting complaints about screws being left in driveways and yards. You should have a magnet on your trailer that you can push around after a job is complete.



HR Corner

Call In Procedure -

This is for sick days - if you are requesting time off in advance, skip step one and just complete the form on the website.

1. Call the business line and leave a message on extension 710
 2. Submit time off request on employee website
- Make sure the date entered is correct
 - Confirm via the employee portal app that you have the type of PTO being requested
 - Put any additional info in the notes section not in the "HR Only" Section





Get To Know The Crew



This months
spotlight is on
Joe!

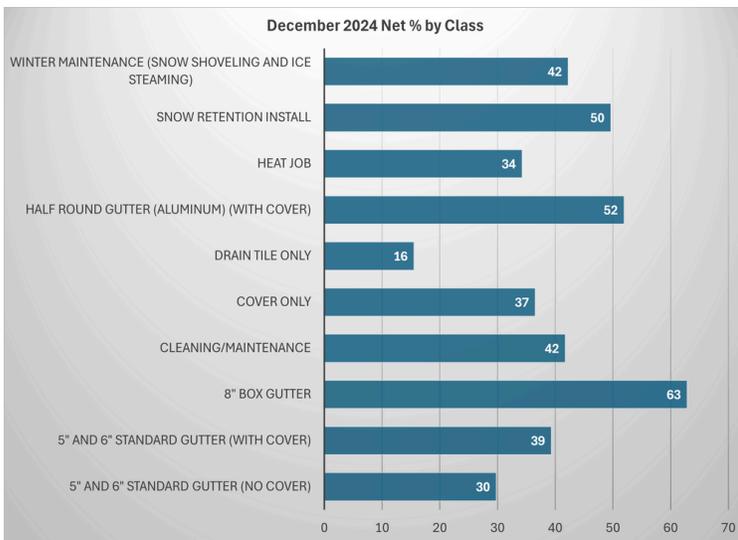
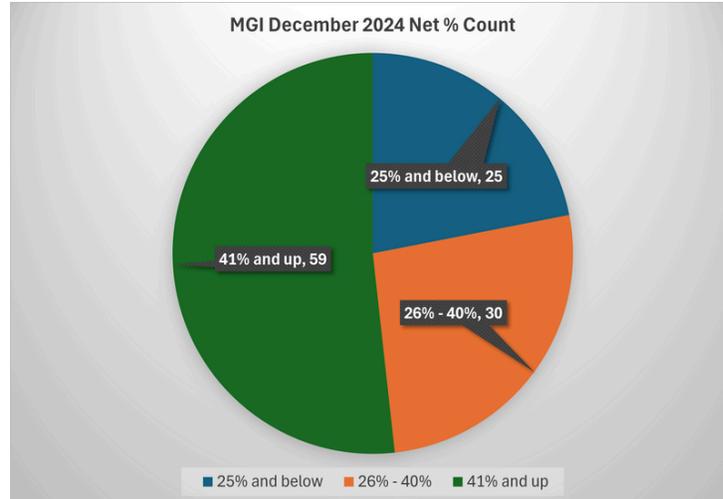


Joe was born and raised in Higgins Lake. He graduated from Roscommon High School in 2002 and went on to get a Bachelors in Business Entrepreneurship from Central Michigan and a Masters from Saginaw Valley State University. He married his wife Aleisha in 2015 and they have 2 adorable sons - Louxie & Lennox! Joe has competed and finished the Ausable River Canoe Marathon 11 times since 2005! His other hobbies include working out, hunting, fishing, hanging with his family, and watching sports. Go Blue and Go Lions!!





Let's Talk Numbers



Our net percentage goal for each job is 55%. These graphs show net percentage of profit for December.

Mental Health Corner

Preventing the Winter Blahs

The cold, dark days of a typical Michigan winter can affect our mood, energy and mental health. Therapist Elizza LeJeune provides a checklist to help boost your well-being. Most importantly, remember that if you really feeling down or not yourself, don't let winter weather hold you back from making an appointment with our behavioral health experts

[Checklist for Preventing the Winter Blahs](#)

Jobber - How to Punch for the day

Crews will always be “punched in” to 1 of 4 things (Assigned tasks, Shop Time, Travel Time, or a specific job). You punch in by starting a timer for that job. You will find all of these located at the top of your calendar in jobber each day. They don’t have specific times assigned to them like the specific jobs do. **Installers should never just be in general.**

CLOCK IN AND TIMER INSTRUCTIONS:

- CLOCK IN when you arrive to the shop for the day
- Start Timer for Shop Time while you are at the shop and loading for the day
- Start Timer for travel right away (MGI driveway)
- Start Timer for the job you are at (Complete your visit for that job), do not stop the timer
- Start Timer for travel again once you leave that job (their driveway)
- Start Timer for shop as soon as you are at the shop
- CLOCK OUT when you are done for the day

TIMERS AND COMPLETION OF VISITS DO’S and DON’TS:

★ DO NOT complete your visits for shop, travel time, or assigned tasks the office will do that!

★ DO complete your visit for actual jobs

★ If you are running parts to a job or going to assist a crew, the WHOLE time you are punched into the job.

★ You do not need to stop the timer, you just always START the timer of the next thing you are punching into and the system automatically stops the timer for the previous punch in

WHAT TO PUNCH INTO/START TIMER FOR:

★ Assigned Tasks: If you are at the shop but not doing something in preparation for a job, add notes to what tasks you were doing. Example: Shop inventory, organize parts, etc. or a task requested from the office

★ Shop Time: When loading/unloading and prepping for jobs or unloading your own truck or trailer after returning from your jobs for the day

★ Travel Time: Anytime when you are in a vehicle, getting gas, additional stops, coming back to shop to unload, etc

★ Specific Job: You are punched into the specific job assigned to you. Stay punched in when you arrive until when you leave (for the entirety of the install or service)

***Please contact Tiffany via text if you need any punches adjusted**