

In The Gutter

May 2026



Atta Boys from April

Congrats to our March winner - Seth!

Jason J & Dylan - Schmuckal Job

Eli & Hayden - Bone Job

Jason J & Dylan - Herta Job

Michael & Steven Flinn - Partlo Job



Reminders

Calling in the day before or the day after a holiday will void your holiday pay. If you want one of those days off, make sure to request it ahead of time!

We will be having a moment of silence on Friday June 5th, in honor of Matt Gelles, who passed on June 6th 2023.

Red Season Regulations Reminders:

- Monday - Friday with a 7am Start Time.
- Time off requests must be submitted two weeks in advance.
- PTO / ESTA must be used/available to take time off. Unpaid time off permitted upon approval contingent on company needs.
- If you owe money, you are required to work Saturdays until the balance is paid off.

-Sales Staff: While they can dictate their own schedule, time off requests still need to be submitted so the company can adjust accordingly while scheduling incoming estimate requests.

With that, we have had minimal call ins during our first few weeks of red season - thank you guys for all your hard work!

Birthdays and Anniversaries

5/7 - Happy Birthday Tiffany!

5/8 - Happy Birthday Kristy!

5/11 - Happy Birthday Veronica!

5/13 - Thank you for 1 year of service Seth!

5/23 - Thank you for 4 years of service Veronica!

5/24 - Happy Birthday Joe!

5/26 - Happy Birthday Steven Fitzek!

Safety Meeting Recap

Standard Operating Procedures



- When loading your job for the day you should reference jobber to make sure you have all the material for your jobs
- When loading also make sure you have all of your trailer stock
- Each morning you should do a safety inspection on your truck and trailer and once a week fill out the safety inspection on the website
- If you have less than $\frac{3}{4}$ of a tank of fuel or are traveling very far

Please top off

- When you get to the job site and are doing a walk around with the custom also be looking for items you may be missing that are or are not on your jobber
- If you need to add material that was missed by estimator please contact them for change order first
- After Contacting the estimator you should contact Chris to find out if we have the parts the parts so we can get them to you once the change order is approved
- If parts are needed for a job you will be on multiple day you need to make a material list and have to Chris by 2:30 pm for parts to be at shop in the morning
- If you need parts for a job that you will complete that day it is on Jesse, Chris and help of Craig we will discuss if we can bring you the parts, If it is on you that you need parts you will have to come and get them
- When leaving the job site each day make sure scraps and material are picked up even if going back next day.
- If your truck needs a repair please make sure you fill the for out on the website as well as let Chris know so we can get it in the shop
- All trailer tools if not personal end up broke or need repair please fill out the tool/ equipment defect report on the website /let chris know
- If you need tool allowance items please fill out the form on the website and if item is specific please send Jesse a picture of the item
- If your job is canceled/ can not be finished and needs restaged
- Please fill out the yellow sheets in the warehouse so Chris can get it restaged. Please note if a job need more material than brought back

Foreman Meeting to be
held on 05/20



Safety Meeting to
be held on 05/27

Do's and Don'ts



DO remember to submit time off requests 2 weeks before the date you are wanting off!

DO walk around to make sure all metal scraps, screws, debris are picked up before leaving the job site.

DON'T forget to clock in and out of each job!

HR Corner

Please follow the procedure when calling in.

1. Call the business line and leave a message stating that you will not be coming in that day.

231-933-1244

2. Submit a time off request on company website.

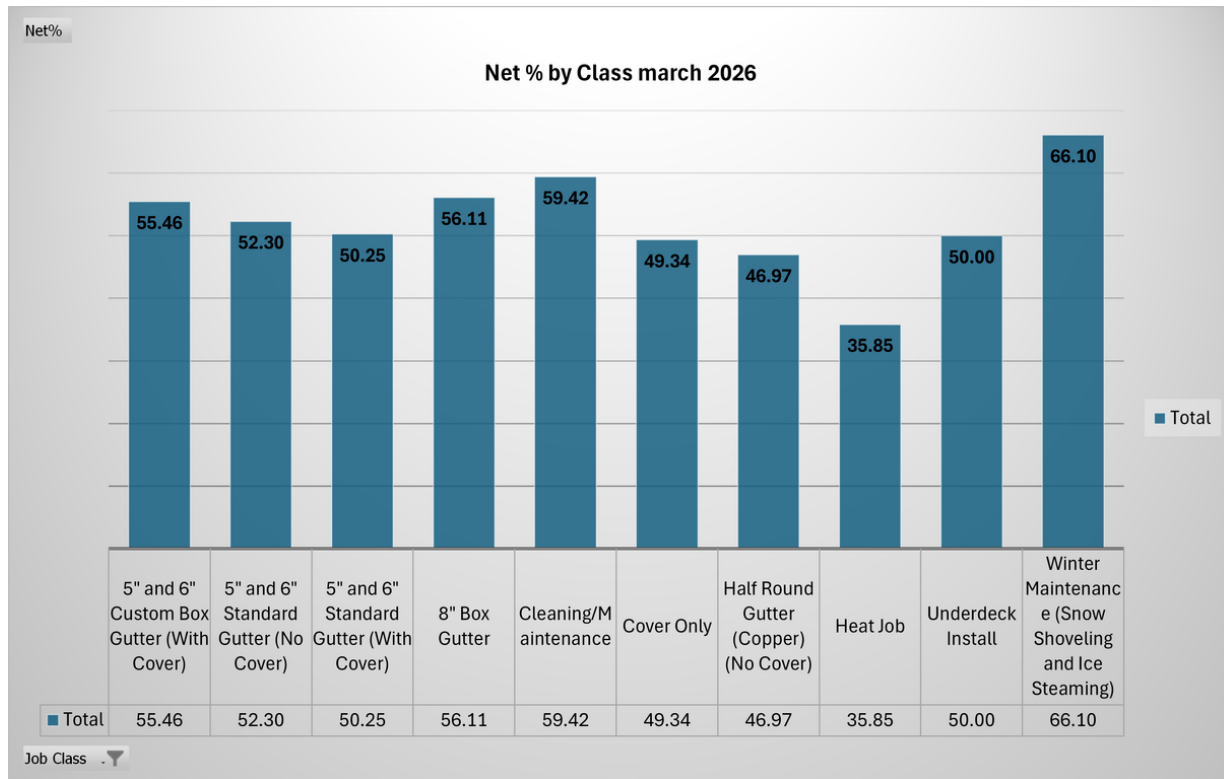
Username: mg-staff

Password: mgisthebest

No other employee needs to be contacted regarding the issue. If the procedure is followed those who need to know will receive the information.

Open Enrollment for Insurance will take place this month. Please monitor your email inboxes for information should you want to make any changes to benefit enrollments or create new enrollments.

Let's Talk Numbers



The above graph shows the net percentage of profit on the different job classes from March 2026. The numbers have kept slowly climbing, meaning we are becoming more efficient on job sites - from the estimate stage to final installation. Keep up the hard work!

